



## **Dubai Exiles Rugby Football Club**

The Sevens Stadium, Dubai, UAE

Email: [hello@dubaixiles.com](mailto:hello@dubaixiles.com)

Website: [www.dubaixiles.com](http://www.dubaixiles.com)

## **Touch & Vets Rugby Directors**

### **at Dubai Exiles RFC**

The five Directors are the link between the administration of the club and the members of those five respective sections. The role of the Directors are to represent the views of the players within their sections, and to contribute to the development of the club through providing advice and guidance to the wider committee (and where appropriate coaching staff) from a players perspective. They are also there to represent the Club to their respective sections and to ensure a club wide culture is maintained, enhanced and respected by all. The Directors are responsible to the Chairman/President and members of the Club for the efficient execution of their duties.

### **Responsibilities and Duties of Section Directors**

The five respective section Directors will:

- Assist the General Manager and section coaching staff in identifying key markets for recruiting players to their respective sections and helping drive player recruitment efforts
- Welcome all new players and potential recruits and parents (where relevant) to the Club and specifically pertaining to their respective section that they lead.
- Work with the General Manager in ensuring efficient transition of player details from within their section (via sub-managers if scale requires it) and to ensure prompt and full payment of membership subs by members within their section
- Assist the General Manager and Treasurer in constructing the annual budget pertaining to their section in pre-season and ensuring section compliance within it during the season
- Ensure Club morale and spirit is maintained amongst the playing members of their respective sections. Ensure the values of the club are made familiar to all members and parents (where appropriate).
- Work with the Social Member on the Committee to drive a spirit of formal and informal social events within their respective sections to foster section and club identity
- Maintain discipline amongst the players in their respective sections including imposing sanctions as outlined in Club rules and as part of any disciplinary committee proceedings



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- Contribute where asked by the respective Coaching staff in providing players with the opportunity to excel in their respective sections
- Identifying potential sponsors from within their sections and work with the committee Sponsorship representative and General Manager to secure them and to retain them.
- Contribute as required to represent their section at the AGM
- Specific to the Mini & Youth Director is the requirement to play a leading role in the planning and delivery of the annual HSBC Dubai Rugby Festival. The event is held in late Jan or early Feb each year and planning commences from Sept the year before. The M&Y Director will act as co-tournament Director and oversee the festival organising committee with their counterpart from Dubai Hurricanes RFC

### **Knowledge and Skills Required**

Ideally the section Directors should be:

- Possessing a good knowledge of DERFC, its people, its operations and its history
- Outgoing, friendly, welcoming and approachable and passionate about a One Club Ethos at DERFC
- A positive communicator and listener
- A good leader with sound credentials
- A good role model for younger players in their sections
- Able to commit the time to be present at training and matches across their section
- Punctual and responsive to inquiries made of him/her

### **Estimated Time Commitment Required**

- The estimated time commitment required as the section Director is 3-5 hours per week during the season (evenings and Fridays primarily) and 1-2 hours out of season.
- Each Director is appointed for a period of 12 months by the AGM in general consultation with the members of the Club.

### **Succession Planning**



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- Each section Director is appointed for a period of 24 months by the AGM in general consultation with the members of the Club.
- The maximum a section Director can serve in that role is 4 years.
- Each Director should ideally acquire skills to enable him/her to potentially succeed to the position of President when required.
- Each section Director should be thinking of identifying a potential successor, introducing them to the key elements of the role and working with them to grow “ownership” of the Club by the members.